

OUT OF DISTRICT POSITION ADVERTISEMENT: CLASSIFIED

PLEASE POST.. PLEASE POST.. PLEASE POST.. PLEASE POST.. PLEASE POST

Position **TEMPORARY TEACHER AIDE**

Department / Site **ARVIQ SCHOOL-PLATINUM**

Qualifications

High school diploma or equivalent required.
Ability to live and work in a cross-cultural, rural Alaskan environment.
Must pass a criminal background check.

- 1.. Demonstrated successful experience working with young people in a school setting desirable.
2. Must pass State-Approved Academic Competency test within 6 months of employment.
3. Bilingual in Yup'ik and English preferred.
4. Ability to live and work in a cross-cultural, rural Alaskan environment.
5. Ability to carry out successfully the duties described below.

Duties:

1. Under the supervision of the teacher, prepares for classroom activities.
2. Works with small groups of students to reinforce material initially introduced by the teacher.
3. Assist individual students in need of special attention.
4. Performs clerical duties.
5. Sets up and operates equipment.
6. Assists teacher with non-instructional classroom duties such as snack, restroom, and clothing routines.
7. Checks notebooks, correct papers, and supervises testing and make-up work.
8. Assist in drill work.
9. Assists with reading and story telling.
10. Assists small groups of students in the library.
11. Participates in in-service training programs.
12. Checks and records student attendance.
13. Collects and records lunch money.
14. Keeps bulletin boards and other classroom learning displays up to date.
15. Assists with the supervision of the students during lunch periods, assemblies, play periods, and on field trips.
16. Alerts the teacher of any problem or special information about the individual student.
17. Maintains the same high level of ethical behavior and confidentiality of information about students and fellow employees as is expected of teacher.
18. Maintains a sense of responsibility and positive attitude toward students and fellow employees.
19. Shows initiative in sharing work with other instructional personnel.
20. Maintains classroom student records and folders.
21. Corrects and records student work and reports students progress to the teacher.
22. Listens to individual students read orally.
23. Performs other duties as

Terms of Employment Full Time, Permanent 180 days/year 15 hours/week

Salary Range 8p \$19.82/hourly

Closing Date **Open Until**

Applications may be requested from: LKSD/Personnel Department, PO Box 305, Bethel, Ak 99559 (907) 543-4886 and FAX (907) 543-4900. Download an Application at www.lksd.org. The Lower Kuskokwim School District is an EEO, Affirmative Action Employer.

If you are applying for a position that requires typing skills, we must have a typing test on file before 3:00pm on the closing date.