

P.O. BOX 305

BETHEL, AK 99559

PHONE: 543-4886, FAX: 543-4900

IN/OUT DISTRICT POSITION ADVERTISEMENT: CLASSIFIED

PLEASE POST.. PLEASE POST.. PLEASE POST.. PLEASE POST.. PLEASE POST

POSITION: LEAD BUS DRIVER

DEPARTMENT/SITE: DIRECTOR OF OPERATIONS-STUDENT SVCS

QUALIFICATIONS: High school diploma or equivalent required.
Ability to live and work in a cross-cultural, rural Alaskan environment.
Must pass a criminal background check.

1. High School Diploma or equivalent. 2. Must be 21 years of age and meet all minimum standards for school bus drivers as set forth in the Dept. of Public Safety regulations. 3. Must possess a valid Alaska motor vehicle Class B CDL with school bus and passenger endorsements. 4. Must be capable of interpreting, conveying, and following oral and written instructions and accomplishing written reports. 5. Must possess a good driving record and be knowledgeable of safe and defensive driving practices. 6. Previous experience with large displacement vehicles. 7. Knowledge of Alaska state laws and regulations pertaining to school bus operation. 8. Ability to operate large buses safely under extremely hazardous weather and road conditions. 9. Ability to work with children of all ages. 10. Ability to convey instructions and explanations effectively. 11. Ability and desire to promote and maintain good public relations. 12. Supervisory experience.

Duties: 1. Operates passenger buses over a designated route according to an established time schedule. 2. Stops at designated points to pick up or discharge students. 3. Transports students on special activity events and field trips. 4. Maintains order on the bus and enforces rules. 5. Completes student reports and cites students for disciplinary action in case of extreme or repeated unruliness. Reports and discusses serious disciplinary and unsafe acts of students with principal. 6. Assists handicapped students on and off the bus. 7. Learns the geographical location of fire and emergency aid stations and follows designated emergency first aid procedures when needed. 8. Checks vehicle for proper maintenance and safety. 9. Files accident reports when necessary. 10. Keeps trip records and conducts passenger counts. 11. Maintains bus in clean and orderly condition. 12. Operates two-way radio to communicate with other buses and central dispatch station. 13. Reports equipment malfunction. 14. Supervision and training of all drivers. 15. Ability to complete and submit State required paperwork. 16. Communication between bus barn and school principles. 17. Organize and review of all routes throughout Bethel.

Terms of Employment Permanent 27.5 hrs/wk,

Classification #:

Salary Range 17-:\$30.27-36.49 Hourly

Closing Date

6/20/18

To apply for an in-district position, you must be a permanent employee in the same classification as the posted position.

Applications may be requested from: LKSD/Personnel Department, PO Box 305, Bethel, AK 99559 (907) 543-4886 and FAX (907) 543-4900. Download an Application at www.lksd.org. The Lower Kuskokwim School District is an EEO, Affirmative Action Employer.

If you are applying for a position that requires typing skills, we must have a typing test on file before 3:00 pm on the closing date.